Applying for a Passport

1. Guyanese nationals residing in the Gulf region and the Middle East may apply for passports through the Embassy in Kuwait. The passports are “machine-readable” and are issued in Georgetown, Guyana. The Embassy does not issue passports.

2. Applications must be made on Sunday to Thursday between the hours of 9:00 a.m. and 3:00 p.m. at the Embassy. Applications may also be sent by express courier service.

3. For an application to be accepted, the applicant must produce the following:
   
   (a) Original copy of birth certificate. (A person who already holds a Guyana passport and is applying for a new one may include a copy of the identification pages of the current passport instead of the birth certificate.)

   (b) Three recent full-face passport-sized photographs with white background. Teeth must NOT be shown in the photographs.

   (c) US$70 as the fee for a new passport. (The applicant is advised to also send the fee for courier service for the mailing of the new passport when it is issued. The courier fee for mailing to the Gulf region and the Middle East is US$81.)

   (d) Payment must be made to the Embassy in cash (US dollars or Kuwaiti dinars) or by bank transfer. To obtain the necessary bank information for the bank transfer, the applicant must send an e-mail to the Embassy. The Embassy’s e-mail address is: Guyanaembassy.kuwait@gmail.com

4. Passport forms may be downloaded from the following sites:
   
   http://www.guyana.org/govt/passport_application.pdf

5. Any Guyanese citizen may apply for a passport regardless of age. Children are not included on a parent’s passport.

6. Application must be made by filling out and signing the application form, submitting the required documents and paying the required fees. A receipt will be issued.

   Please Note — IMPORTANT:
   Section 7 of the application form should be completed by the person verifying the declaration. That person should be a Justice of the Peace, Commissioner of Oaths, an Imam or a Minister of Religion, Medical or Legal Practitioner, Senior Civil Servant, Senior Police Officer, or any person of similar standing who is personally acquainted with the applicant. A member of the applicant's immediate family is not acceptable as a guarantor. Incomplete applications will not be accepted.

7. Each application will be forwarded to Georgetown for processing. The passport will be issued by the Passport Office in Guyana and will be sent to the Embassy to be
delivered to the applicant.

8. Upon the receipt of the new passport from Georgetown the applicant will be notified by the Embassy to collect his or her passport. The passport may also be sent by courier service, if requested by the applicant. For courier service, the applicant must remit in advance the required fee to the Embassy.

IMPORTANT: The new machine-readable passports are not renewed. Holders of these passports must apply for new passports when they expire. Holders of these passports are advised to submit their applications to the Embassy about six months before the expiration date.